



HAMPTON ROADS REGION

FOLLOW UP AGREEMENT

You are enrolling in a Workforce Innovation & Opportunity Act (WIOA) Grant Initiative program that will assist you in finding employment. To participate in this program, customers agree to maintain contact every 2 weeks not greater than every 30 days with the assigned Career Developer. This communication is required while in training, job search and 1 year post employment. In the event, communication with the customer ceases, the below information will be utilized to maintain contact and updates consistent with Grant requirements.

Please list at least three people who will know how we may contact you -- this information will only be utilized when the customer has not maintained communication with the Virginia Career Works Hampton Roads Region Workforce Center, as required.

Name _____ Address _____
Phone _____
Email _____ City _____
Relationship _____ State/Zip _____

Name _____ Address _____
Phone _____
Email _____ City _____
Relationship _____ State/Zip _____

Name _____ Address _____
Phone _____
Email _____ City _____
Relationship _____ State/Zip _____

I attest that the information listed above is correct and I abide by the requirements of Virginia Career Works Hampton Roads Region.

Signature _____

Date _____

The Workforce Center and its partners are equal opportunity employers/programs. Auxiliary aids and services are available upon request to individuals with disabilities.