


October 2021

Monday	Tuesday	Wednesday	Thursday	Friday
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4	5 Group Certification & Charting Your Course Presentation 9:00 - 10:30 MS WORD 101 (In Person Only) 9:30 - 11:00	6 Bridge 757 Budgeting Basics 10:00 - 11:00	7 Using social media for Job Search 1:30 - 3:00	8 Federal Employment 1:30 - 3:00 (HRVEC)
11 Center Closed  Columbus Day	12 Interview Techniques 1:30 - 3:00	13 Marketing Your Resume 9:00 - 10:30 CLOSED AT 3:00 PM	14 Group Certification & Charting Your Course Presentation 1:00 - 2:30	15
18 Bridge 757 Credit Building 1:00 - 2:00	19 Group Certification & Charting Your Course Presentation 9:00 - 10:30 Interview Techniques 1:30 - 3:00 (HRVEC)	20 How to Stand Out in Today's Job Market 1:00 - 2:00	21	22 Marketing Your Resume 1:30 - 3:00 HRVEC
25 Job Search Strategies 9:30 - 11:00	26 MS WORD 101 (In Person Only) 9:30 - 11:00	27 Using social media for Job Search 1:30 - 3:00	28 Group Certification & Charting Your Course Presentation 1:00 - 2:30	29



HAMPTON ROADS REGION

HAMPTONROADS WORKFORCECOUNCIL



October 2021

The Center will be closed the following days:
October 11, 2021, Columbus Day
October 13, 2021, closing at 3:00

AUXILIARY AIDS AND SERVICES ARE AVAILABLE
UPON REQUEST TO INDIVIDUALS WITH DISABILITIES

You can complete our orientation online! Orientation is available online from any internet-based computer at:
<http://www.vcwhamptonroads.org/vcw-orientation/>

INTAKE IS DONE MONDAYS, WEDNESDAYS, AND FRIDAYS ONLY FROM 8:30AM - 4:30 PM

The Resource Room is still open Monday - Friday. from 8:30am - 4:00 pm for online orientation and Job Search

You must register with the Virginia Workforce Connection site at: www.vawc.virginia.gov

Please bring your valid state/government photo ID and Social Security card.

Group Certification - (To attend, clients must complete all prior steps discussed in Orientation and Intake.) **Group Certification is only hosted on Tuesday and Thursday of EVERY OTHER WEEK.** On Tuesday, Group Certification starts at 9:00 a.m. and sign up begins at 8:30 a.m. On Thursday, Group Certification starts at 1:00 p.m. and sign up begins at 12:00 p.m. **Group Certification includes the Charting Your Course Presentation. Attendance is required for individuals interested in WIOA funding for training.**

Space Is Limited!!! Entrance To Group Certification Is Based On Priority Of Service.

Employment Workshop Descriptions

Veterans receive priority of service. Preregistered clients must arrive 8 minutes prior to class to reserve seat. Children are not permitted in workshops.

Charting Your Course Presentation- Sponsored by VTC/EOC & Virginia Career Works – Employability and career advancement are often the reasons for returning to school. Ensure you receive the maximum benefit by learning how to choose a program wisely and structuring a plan for success.

Using Social Media for Job Search – Learn the importance of using social media to build your profile, network, and follow companies using LinkedIn, Facebook, and Twitter.

Marketing Your Resume – These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume. Bring a paper copy of your current resume to critique.

Job Search Strategies – Learn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage.

Interview Techniques - Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the “best” first impression. Interview follow-up and salary negotiation are also discussed.

Federal Employment – Review the Federal Employment application process and key points for understanding how to successfully complete job announcements and vacancies.

Credit Building – Ever wonder how credit scores are calculated? This workshop will teach you what is a credit score, how is calculated, and tips on how to raise your credit score.

Budgeting Basics – Learn to keep track of your money. This workshop teaches you how to create a budget, understand your expenditures, and debt planning.

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EQUAL OPPORTUNITY EMPLOYER/PROGRAM

Auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711 or 800.828.1120 This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor.



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October 6th 10am-11am: Bridge757 Budgeting

<https://www.eventbrite.com/e/bridge-757-budgeting-basics-workshop-tickets-173816819787Basics>

October 7 from 1:30pm-3pm: Using social media for Job Search

<https://www.eventbrite.com/e/virginia-career-works-using-social-media-for-job-search-tickets-172978221517>

October 8 from 1:30 pm-3 pm: HRVEC Federal Employment

<https://www.eventbrite.com/e/hrvec-federal-employment-workshop-tickets-172983015857>

October 12 from 1:30 pm-3:00 pm: Interview Techniques

<https://www.eventbrite.com/e/interview-techniques-workshop-tickets-173822246017>

October 13 from 9:00 am-10:30 am: Marketing Your Resume

<https://www.eventbrite.com/e/marketing-your-resume-workshop-tickets-173841102417>

October 18 from 1pm-2pm: Bridge757 Credit Building

<https://www.eventbrite.com/e/bridge-757-budgeting-basics-workshop-tickets-173843910817>

October 19 from 9:30 am-11:00 pm: HRVEC Interview Techniques

<https://www.eventbrite.com/e/hrvec-interview-techniques-tickets-172994008737>

October 20 from 1:00pm-2:00 pm: HRVEC How to Stand Out in Today's Job Market

<https://www.eventbrite.com/e/how-to-stand-out-todays-job-market-tickets-175696963347>

October 22 from 1:30 pm-3:00 pm: HRVEC Marketing Your Resume

<https://www.eventbrite.com/e/hrvec-marketing-your-resume-workshop-tickets-173805034537>

October 25 from 9:30am-11am: Job Search Strategies

<https://www.eventbrite.com/e/job-search-strategies-workshop-tickets-173845946907>

October 27 from 1:30pm-3pm: Using social media for Job Search

<https://www.eventbrite.com/e/using-social-media-for-job-search-workshop-tickets-173850370137>

October 5th and October 26th
MS WORD 101
In Person from (9:30 -11:00)

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