

January 2022

Monday	Tuesday	Wednesday	Thursday	Friday
3 Center Closed	4	5	6 Group Certification 1:00 - 2:30	7 Marketing Your Resume HRVEC 1:30 - 3:00
10	11 Group Certification 9:00 - 10:30 Interview Techniques 9:30 - 11:00 MS WORD 101 (In Person Only) 9:30 - 11:00	12 Center Closes 3:30	13 Bridge 757 Budgeting Basics 10:00 - 11:00	14 Federal Employment 1:30 - 3:00 (HRVE)
17 Center Closed 	18	19 Job Search Strategies 9:30 - 11:00	20 Group Certification 1:00 - 2:30 How to Stand Out in Today's Job Market 2:00 - 3:00 (HRVEC) Using social media for Job Search 1:30 - 3:00	21
24 Bridge 757 Credit Building 1:00 - 2:00	25 Group Certification 9:00 - 10:30 MS WORD 101 (In Person Only) 9:30 - 11:00 Marketing Your Resume 9:30 - 11:00	26 Interview Techniques 9:30 - 11:00 (HRVEC)	27 Group Certification 1:00 - 2:30	28
31 Job Search Strategies 1:30 - 3:00	1	2	3 Group Certification 1:00 - 2:30 Marketing Your Resume 1:30 - 3:00	4

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EQUAL OPPORTUNITY EMPLOYER/PROGRAM

Auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711 or 800.828.1120 This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor.

January 2022

Please make note of the following dates:

January 12, 2022 Center closes at 3:30
January 17, 2022, in observance of MLK Day

AUXILIARY AIDS AND SERVICES ARE AVAILABLE
UPON REQUEST TO INDIVIDUALS WITH DISABILITIES

You can complete our orientation online! Orientation is available online any internet-based computer at:
<http://www.vcwhamptonroads.org/vcw-orientation/>

INTAKE IS DONE MONDAYS, WEDNESDAYS, AND FRIDAYS ONLY 8:30AM - 4:30 PM

The Resource Room is still open Monday - Friday. 8:30am - 4:00 pm for online orientation and Job Search

You must register with the Virginia Workforce Connection site at: www.vawc.virginia.gov

Please bring your valid state/government photo ID and Social Security card.

Group Certification - (To attend, clients must complete all prior steps discussed in Orientation and Intake.) **Group Certification is only hosted on Tuesday and Thursday of EVERY OTHER WEEK.** On Tuesday, Group Certification starts at 9:00 a.m. and sign up begins at 8:30 a.m. On Thursday, Group Certification starts at 1:00 p.m. and sign up begins at 12:00 p.m. **Group Certification includes the Charting Your Course Presentation. Attendance is required for individuals interested in WIOA funding for training.**

Space Is Limited!!! Entrance To Group Certification Is Based On Priority Of Service.

Employment Workshop Descriptions

***Veterans receive priority of service. * Preregistered clients must arrive 8 minutes prior to class to reserve seat. Children are not permitted in workshops.**

Using Social Media for Job Search – Learn the importance of using social media to build your profile, network, and follow companies using LinkedIn, Facebook, and Twitter.

Marketing Your Resume – These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume. Bring a paper copy of your current resume to critique.

Job Search Strategies – Learn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage.

Interview Techniques - Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the “best” first impression. Interview follow-up and salary negotiation are also discussed.

Federal Employment – Review the Federal Employment application process and key points for understanding how to successfully complete job announcements and vacancies.

Credit Building – Ever wonder how credit scores are calculated? This workshop will teach you what is a credit score, how is calculated, and tips on how to raise your credit score.

Budgeting Basics – Learn to keep track of your money. This workshop teaches you how to create a budget, understand your expenditures, and debt planning.



HAMPTONROADS
WORKFORCECOUNCIL



HAMPTON ROADS REGION

January 2022

Jan 7th 1:30pm-3pm: Marketing Your Resume (HRVEC)
<https://www.eventbrite.com/e/hrvec-marketing-your-resume-tickets-238673457737>

Jan 11th Interview Techniques 9:30 - 11:00
<https://www.eventbrite.com/e/interview-techniques-tickets-238697489617>

Jan 13 Bridge 757 Budgeting Basics 10:00 - 11:00
<https://www.eventbrite.com/e/bridge757-budgeting-basics-tickets-238717479407>

Jan 14 Federal Employment 1:30 - 3:00 (HRVEC)
<https://www.eventbrite.com/e/hrvec-federal-employment-tickets-238681491767>

Jan 19 Job Search Strategies 9:30 - 11:00
<https://www.eventbrite.com/e/job-search-strategies-tickets-238719645887>

Jan 20 1:30pm-3pm: Using social media for Job Search
<https://www.eventbrite.com/e/using-social-media-for-job-search-tickets-238723627797>

Jan 24 Bridge 757 Credit Building 1:00 - 2:00
<https://www.eventbrite.com/e/bridge757-credit-building-tickets-238725844427>

Jan 25 Marketing Your Resume 9:30 - 11:00
<https://www.eventbrite.com/e/marketing-your-resume-tickets-238730488317>

Jan 26 Interview Techniques 9:30 - 11:00 (HRVEC)
<https://www.eventbrite.com/e/hrvec-interview-techniques-tickets-238691110537>

Jan 31 Job Search Strategies 1:30 - 3:00
<https://www.eventbrite.com/e/job-search-strategies-tickets-238734159297>

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